**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the February 12, 2024 meeting was called to order by Trustee Dawes at 6:00p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Roll call was taken and present were Trustees Dawes, Schmoock, Gomm, Tyler, Bunnell and D. Van Straten. Village President Terri James, was excused. Also, present were Police Chief Sara Knapp, Village Clerk Laurie Sweeney, DPW Dan Conradt, Gary Bunnell, DPW Dan Nabbefeld, DPW Jesse Smith, Elaine Conradt, Bill Collar, Michaela Woodward-Library Director, Jim Fank, Lori Bellile, Matt Woods, Richard Woods, and Nichole Schweitzer-Shiocton School Dist.

**#4. Approve Minutes from January Meeting**

**M/S/P Bunnell/Gomm to Approve the minutes from the January meeting**

**#5. Nichole Schweitzer-Discuss Referendum and request permission to operated golf carts on Village streets for May concerts**

Nichole Schweitzer presented the Board with information regarding the upcoming referendums. She went over how it would affect the mill rate stating that the rate would go up to $10.32 next year but then stay the same for three years. The referendum information is on the school’s website and there is a meeting this Wednesday at 6:30 in the school library.

Nichole also explained that during their student concerts they would like to be able to use golf carts on Village streets to get people to their vehicles because people have to park so far away. The drivers will be responsible adults.

**M/S/P Tyler/Schmoock to Allow the school to use golf carts on Village Streets for their concert in May.**

**#6. Resolution 02-24- Allow Employees to pay for extra Life Insurance through ETF**

**M/S/P D. Van Straten/Dawes to Approve Resolution 2-24 Allow Employees to pay for extra Life Insurance through ETF**

**#7. Approve/Deny 2024 Street Bid Recommendation from Martensen & Eisele**

Clerk Sweeney went over the two bids, one from MCC for $454,819 and one from Northeast Asphalt for 506,505. Martensen & Eisele recommends MCC. One of the projects is the parking lot at the Fire Hall. The Fire Commission will be meeting to see if the Town of Bovina will help with some of that cost.

It was mentioned that if the referendum for the school passes there would be construction going on at the same time and did the Village think of that when the put the bids out. DPW Nabbefeld stated that the Village has been discussing and planning these projects for two years. Trustee Gomm asked if the Village could postpone the Broad St and Pine St part of the project. Clerk Sweeney stated that the bids would have to be revised and that would be more fees with the engineers. Clerk Sweeney also mentioned that the bids have an expiration date and the financing needs to be started soon so they can get the projects done by the September 1st deadline.

Trustee Tyler stated that she feels the Village should consider postponing so the streets don’t get damaged with the heavy equipment. DPW Conradt mentioned that the heavy equipment would most likely be dropped off and left there so would only be on the street for drop off, they would not be driving it up and down the street all day. Trustee Bunnell did not agree with postponing. Clerk Sweeney suggested meeting with John Carpenter-MCC and asking if the roads would be ok to use with large equipment when the school starts their project. Nichole Schweitzer said the school project would start end of July and she will contact the school’s engineer to get their thoughts.

After more discussion the Board decided to have the DPW contact John Carpenter-MCC and discuss it, then the Board will meet on February 27th at 6:00pm to make their final decision.

**#8. Approve/Deny Operator License for Daltyn Enders**

Trustee Schmoock recused herself from this vote.

**M/S/P Bunnell/Tyler to Approve Operator License for Daltyn Enders**

**#9. Approve revisions to Ordinance 5-2-9 Open Burning**

**M/S/P Gomm/D. Van Straten to Approve revisions to Ordinance 5-2-9 Open Burning**

**#10. Approve revisions to Ordinance 5-2-10 Banning and/or Regulating the Use of Fire, Burning Materials and Fireworks During the Existence of Extreme Fire Danger**

**M/S/P Gomm/D. Van Straten Approve revisions to Ordinance 5-2-10 Banning and/or Regulating the Use of Fire, Burning Materials and Fireworks During the Existence of Extreme Fire Danger**

**#11. Chief Knapp – Discuss Snowmobiles**

Chief Knapp reported that there were several snowmobilers riding on the sidewalks this winter. She had looked in to the current trails and signage. There are no signs in the Village so she is in contact with the President of the snowmobile club to see what would be the best route and to get signs posted for next season.

Bill Collar expressed concerns about the snowmobilers on the trail behind his house. The law states 10MPH if within 100 feet of a building and they go a lot faster than that. There was talk about checking the lack of signage on the trail.

**#12. Street/Utilities Reports- Director of Public Works Dan Conradt**

DPW Conradt reported that the dumpster fees went up so they are looking at other options.

The shelter house is down. Conradt is looking into grants for the rebuild.

**#13. Shiocton Police Department January Activity Report- Chief Knapp**

Chief Knapp reported that She participated in the polar plunge event and went to the Chiefs Conference this last month**.** The conference focused mainly on mental health.

Chief Knapp had reached out to Shadows on the Wolf about overseeing the buoy placement and taking them out. Since then, Shadows insurance agent has requested a contract between the Village and Shadows regarding liability. The Village insurance agent stated that it is not a good idea. He said that in his opinion not putting the buoys in the river would be less liability for the Village. It was also mentioned that the buoys do a lot of damage to the boats and that may be why it is so hard to find people to put them in. Trustee Bunnell stated he felt the buoys need to be in the river.

The Board decided to have Clerk Sweeney see what other municipalities do and report back at the March meeting.

**Calls for January:**

 DOMESTIC 2

 ACCIDENT 2

 MEDICAL 3

 BUSINESS CHECK 23

|  |  |  |
| --- | --- | --- |
| TRAFFIC SAFETY | 6 |  |
| ASSIST |  6 |  |
|  HARASSMENT | 0 |  |
| ORDINANCE | 5 |  |
| PARKING | 2 |  |
| 911 HANGUP | 1 |  |
| JUVENILE | 0 |  |
| SCHOOL SAFETY |  12 |  |
| ANIMAL  | 1 |  |
| SUSP. INCIDENT | 0 |  |
| LOST AND FOUND |  1  |  |
| FIRE | 1 |  |
|  WELFARE CHECK | 3 |  |
| CRIME PREVENTION | 6 |  |
| FIRE ALARM | 1 |  |
| TRAFFIC STOPHOME LOCKOUT | 341 |  |
|  | 113 |  |

**#14. Range Update- Chief Knapp**

Chief Knapp reported that everything is going well. It’s getting busy again.

**#15. Committee Reports**

Michaela reported on the Library. They have a new desk that is working well for them. They had 250 people visit the library in January. They are working on the upcoming egg hunt that is on March 23rd at Lake Park Pavilion.

Trustee Dawes reported on the Fire Commission meeting. They went over the new documents for the change in EMS.

Fire Chief Dan Nabbefeld reported that the Cornhole tournament raised about $15,000 and that will be used to purchase new sets of fire gear for the members.

**#16. Village President- Comprehensive Plan Committee**

Village President James was not present so Clerk Sweeney explained that the Board has been putting funds aside every year to save up for updating the comprehensive plan. Martensen & Eisele is working on getting a quote and to determine if a new plan is needed or just updating the plan from 2008. The work takes about a year and a half.

President James appointed Trustees Dawes, D. Van Straten and Tyler, DPW Conradt and herself to the committee.

**#17. Village Clerk- Update on Insurance Claim for DPW truck**

DPW Conradt was in the Village truck and was hit from behind at the intersection of HWY 54 & 76, Dan was not injured but the truck needs repairs. The other driver has limited coverage insurance that only covers $10,000 max. so we need to file a claim with our insurance company and they will cover all the damages and request the $10,000 from the other company. So far, the body work is just under $14,000. Then the exhaust needs to be fixed. The DPW guys have been using their personal vehicles so they need to get a rental truck because the body work will be at least three weeks.

**#18. Finance Committee examination of bills & vouchers**

**M/S/P Schmoock/Bunnell to Approve the bills as presented.**

**#19. Forthcoming Events**

**#20. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

 **to address.**

Rich Woods suggested the DPW make sure that the water/sewer plant can handle additions to the school.

Trustee Gomm stated it should not be an issue as there are only a couple more bathrooms being added.

**#21. Adjourn**

**With no further business to come before the Board meeting adjourned at 7:46 p.m.**

Posted and dated February 15, 2024

Laurie Sweeney, Village Clerk/Treasurer

The Shiocton Village Hall is accessible to the physically disadvantaged. If special accommodations for visually or hearing-impaired individuals are needed, please contact the Shiocton Clerk/Treasurer at 920-986-3415.